

**GUILDFORD BOROUGH COUNCIL
GENERAL FUND BUDGET 2018-19**

FEES AND CHARGES

	2017-18 From 1 April 2017	2018-19 From 1 April 2018	Increase
	£	£	%
To be approved by Council			
Gypsy Caravan Sites - Pitch Rental			
Ash Bridge & Cobbetts Close Sites (per week)	74.50	77.50	4.0%
Home Farm	n/a	80.00	n/a
Animal Businesses			
Pet animals			
-New	250.00	185.00	-26.0%
-Renewal	212.00	149.00	-29.7%
Premises will be charged separately for any vets bills incurred on a case by case basis			
Animal Boarding			
-New	231.00	214.00	-7.4%
-Renewal	207.00	189.00	-8.7%
Premises will be charged separately for any vets bills incurred on a case by case basis			
Riding Establishments			
-New	199.00	89.00	-55.3%
-Renewal	199.00	89.00	-55.3%
Premises will be charged separately for any vets bills incurred on a case by case basis			
Dangerous Wild Animals			
-New	139.00	175.00	25.9%
-Renewal	123.00	160.00	30.1%
Premises will be charged separately for any vets bills incurred on a case by case basis			
Dog Breeding			
-New	145.00	148.00	2.1%
-Renewal	123.00	160.00	30.1%
Premises will be charged separately for any vets bills incurred on a case by case basis			
Zoo Licence			
-New		238.00	New charge
-Renewal		161.00	New charge
Registration – Acupuncture, tattooing, etc.			
Premises and/or One Practitioner	148.00	126.00	-14.9%
Per Additional Practitioner	14.00	18.00	28.6%

* = includes VAT at 20%

	2017-18 From 1 April 2017	2018-19 From 1 April 2018	Increase
	£	£	%
Food Hygiene Revisits		188.00	New charge
Pest Control			
(The charges shown are based on the cost of labour, transport plus materials)			
Domestic Premises			
Wasps (max 1 nest per premise)	60.00 *	65.00 *	8.3%
Wasps (extra nest at same visit)	30.00 *	32.00 *	6.7%
Other Treatments	75.00 *	80.00 *	6.7%
Other Treatments (HMO)	100.00	110.00 *	10.0%
Rodents	free of charge	free of charge	
Domestic Premises where the main occupier is a senior citizen or registered disabled OR Domestic Premises where the main occupier is receiving income support			
Wasps (max 1 nest per premise)	30.00 *	32.00 *	6.7%
Wasps (extra nest at same visit)	30.00 *	32.00 *	6.7%
Other Treatments	45.00 *	47.00 *	4.4%
Rodents	free of charge	free of charge	
Services of Environmental Health Officer			
- per hour or part thereof	70.00 *	69.00 *	-1.4%
Due to the England Local Authority review of fees and charges these may be subject to change			
Miscellaneous			
Extracts from Registers - Food Safety Act, per page. Under the Freedom of Information Act 2000 the charge is waived as the cost of collecting the fee is more than the charge.	free of charge	free of charge	
Sex Establishments - Fixed by Council			
Application fee	2,111.00	1,371.00	-35.1%
Fee of Grant	159.00	170.00	6.9%
Contaminated Land & Air Quality			
Responding to enquiries about contaminated land – report with plan - First hour with administration	72.50	88.00	21.4%
Each additional hour	67.00	79.00	17.9%
<i>Note: for more extensive enquiries the fee is based on the hourly rate of the EHO added to the basic fee</i>			

* = includes VAT at 20%

	2017-18 From 1 April 2017	2018-19 From 1 April 2018	Increase %
	£	£	
Private water supply			
Private water supply with a distribution network - investigation when a sample fails		Hourly rate £78.50 maximum £100	New charge
Large private water supply - risk assessment		Hourly rate £78.50 maximum £500	New charge
Large Private water supply - investigation when a sample fails		Hourly rate £78.50 maximum £100	New charge
Large Private water supply - analysing a sample taken during check monitoring group A parameters		Hourly rate £78.50 maximum £100	New charge
Large Private water supply - analysing a sample taken during check monitoring group B parameters		Hourly rate £78.50 maximum £500	New charge
Other private water supply not covered by regulation 8 and 9 supplies - risk assessment		Hourly rate £78.50 maximum £500	New charge
Other private water supply not covered by regulation 8 and 9 supplies - investigation when a sample fails		Hourly rate £78.50 maximum £100	New charge
Analysing a sample –Taken under regulation 10		Cost as charged by labs not exceeding £25	New charge
Analysing a sample –Taken during check monitoring		Cost as charged by labs not exceeding £100	New charge
Analysing a sample –Taken during audit monitoring		Cost as charged by labs not exceeding £500	New charge
Extracts from Registers			
Environmental Protection Act - per page	free of charge	free of charge	
Miscellaneous			
Reports to Solicitors on the circumstances relating to workplace accidents (excl. cost of photographs) - up to 2 hours, extra charged at the hourly rate	see below *		
From April 2017 this will be charged at the hourly rate	70.00	69.00 *	-1.4%
Approved under Delegated Authority (In consultation with the Chairman)			
Street Trading			
Street Trading Total Fee	484.00	734.00	51.7%
Street Trading Community Event		17.00	New charge
Charges for issue of a consent under the provisions of the Local Government (Miscellaneous) Provisions Act 1982			
Day Centres			
Price per meal:			
Member	4.15	4.20	1.2%
Non member	5.80	5.85	0.9%
Main course only - member	2.90	2.95	1.7%
Main course only - non member	4.05	4.10	1.2%
Dessert only - member	1.25	1.30	4.0%
Dessert only - non member	1.75	1.80	2.9%
Theme Meal - member	5.50	5.60	1.8%
Theme Meal - non member	7.00	7.20	2.9%

* = includes VAT at 20%

	2017-18 From 1 April 2017	2018-19 From 1 April 2018	Increase
	£	£	%
Membership Fees:			
Day Centre only	12.20	12.50	2.5%
Day Centre and Dial a Ride (50% is for Community Transport)	18.35	19.00	3.5%
Membership Top Up Transport	6.15	6.50	5.7%
Membership Top Up Transport	6.15	6.50	5.7%
Day Centre Activities**	3.05	3.20	4.9%
Income from other services***e.g. hairdressing and chiropody (% of takings)	20%	20%	0.0%
<i>**These are activities such as Tai Chi and Line Dancing provided by external facilitators</i>			
<i>*** These charges were previously retained by the centre welfare funds</i>			
Meals on Wheels Service			
Price per meal	4.15	4.20	1.2%
Hire of Halls			
Voluntary and Not for Profit Providers per Hour		20.00	New charge
Educational Activities	20.50	25.00	22.0%
Private hire	26.00	30.00	15.4%
Half Day	51.50	100.00	94.2%
Full Day	103.00	200.00	94.2%
Community Transport Service			
Single Membership Fees:	12.20	12.50	2.5%
Dial a Ride only	12.20	12.50	2.5%
Community Transport to Day Centre	12.20	12.50	2.5%
Day Centre and Dial a Ride (half this fee relates to Day Centres)	18.35	19.00	3.5%
Group Membership Fees:	57.00	50.00	-12.3%
Vehicle Hire per 1/2 hr	12.60	9.00	-28.6%
Charge per mile	0.65	0.55	-15.4%
Passenger charge (min 5 people)		5.00	New charge

* = includes VAT at 20%

	2017-18 From 1 April 2017	2018-19 From 1 April 2018	Increase
	£	£	%
Single Journey			
1 mile	2.55	2.70	5.9%
2 miles	3.05	3.20	4.9%
3 miles	3.55	3.70	4.2%
4 miles	4.05	4.20	3.7%
5 miles	4.55	4.70	3.3%
6 miles	5.05	5.20	3.0%
7 miles	5.55	5.70	2.7%
8 miles	6.05	6.20	2.5%
9 miles	6.55	6.70	2.3%
10 miles	7.05	7.20	2.1%
11 miles	7.55	7.70	2.0%
12 miles	8.05	8.20	1.9%
13 miles	8.55	8.70	1.8%
14 miles	9.05	9.20	1.7%
15 miles. Journeys above 15 miles are not undertaken.	9.55	9.70	1.6%
Handyperson Service - Available for the over 60's, disabled and vulnerable			
General Services (per hour incl VAT)	20.00 *	24.00 *	20.0%
General Services for those on benefits (per hour incl VAT)	12.50 *	13.50 *	8.0%
Safe and Secure Works for those on benefits	free of charge	free of charge	
Approved under Delegated Authority			
Private Sector Housing			
HMO Licences	590.00	608.00	3.1%
(Discount of £25 if applicant is a member of a recognised landlord organisation)			
(Discount of £50 if applicant is an accredited Landlord of the Guildford Letting Scheme)			
(Both discounts can not be applied at the same time)			
Late application fee	110.00	113.00	2.7%
Careline			
Weekly Charges			
Sheltered accommodation clients	0.57	0.57	0.0%
Elderly Persons dwellings clients	2.25	2.25	0.0%
Private Sector Clients (dispersed alarms)	4.25	4.25	0.0%
Responder Services (out of hours)	1.40	1.40	0.0%

* = includes VAT at 20%

	2017-18 From 1 April 2017	2018-19 From 1 April 2018	Increase
	£	£	%
Caravan Licence			
New Licence Application			
Number of Pitches 1 - 5	495.00	510.00	3.0%
Number of Pitches 6 - 15	533.00	549.00	3.0%
Number of Pitches 16 - 45	571.00	588.00	3.0%
Number of Pitches 46 and greater	609.00	627.00	3.0%
Transfer of Existing Licence			
Number of Pitches 1 - 5	124.00	128.00	3.2%
Number of Pitches 6 - 15	124.00	128.00	3.2%
Number of Pitches 16 - 45	124.00	128.00	3.2%
Number of Pitches 46 and greater	124.00	128.00	3.2%
Application to vary a Site Licence			
Number of Pitches 1 - 5	204.00	210.00	2.9%
Number of Pitches 6 - 15	255.00	263.00	3.1%
Number of Pitches 16 - 45	306.00	315.00	2.9%
Number of Pitches 46 and greater	357.00	368.00	3.1%
Annual Licence Fee			
Number of Pitches 1 - 5	80.00	82.00	2.5%
Number of Pitches 6 - 15	106.00	109.00	2.8%
Number of Pitches 16 - 45	160.00	165.00	3.1%
Number of Pitches 46 and greater	320.00	330.00	3.1%
Deposit of Site Rules			
Number of Pitches 1 - 5	30.00	32.00	6.7%
Number of Pitches 6 - 15	30.00	32.00	6.7%
Number of Pitches 16 - 45	30.00	32.00	6.7%
Number of Pitches 46 and greater	30.00	32.00	6.7%
Scrap Metal			
Site Licence	291.00	285.00	-2.1%
Mobile Collector	178.00	170.00	-4.5%

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	2017-18 From 1 April 2017	2018-19 From 1 April 2018	Increase
	£	£	%
Local Authority Pollution Protection Control			
Fees are set by Statute and are available on request from the Environmental Control service.			
Hackney Carriages and Private Hire Vehicles			
Hackney Vehicle Application Fee (including Licence Plate)	210.20	220.79 #	5.0%
Hackney Vehicle Renewal Fee (including Licence Plate)	210.20	220.79 #	5.0%
Hackney Licence Vehicle Change	11.73	15.55 #	32.6%
Hackney Licence Plates	10.00	9.25 #	-7.5%
Private Hire Vehicle Application Fee (including Licence Plate)	179.90	173.69 #	-3.5%
Private Hire Vehicle Renewal Fee (including Licence Plate)	179.90	173.69 #	-3.5%
Private Hire Vehicle Change	11.73	15.55 #	32.6%
Private Hire Licence Plates	10.00	9.25 #	-7.5%
Test Fee	57.00	57.00 #	0.0%
Hackney carriage temporary vehicle licence (3 months)	67.50	78.76 #	16.7%
Private hire temporary vehicle licence (3 months)	59.90	66.98 #	11.8%
Private hire vehicle signs (two signs)	10.00	16.10 #	61.0%
Hackney Carriage and Private Hire Drivers			
Hackney Drivers Application Fee (3 year licence)	355.50	380.04 #	6.9%
Hackney Drivers Renewal Fee	355.50	380.04 #	6.9%
Hackney Drivers Knowledge Test	90.00	52.45 #	-41.7%
Private Hire Drivers Application Fee (3 year licence)	355.50	380.04 #	6.9%
Private Hire Drivers Renewal Fee	355.50	380.04 #	6.9%
Private Hire Drivers Knowledge Test	14.80	17.76 #	20.0%
Hackney Carriage Replacement Badge	7.81	13.66 #	74.9%
Private Hire Replacement Badge	7.81	13.66 #	74.9%
Convert from Private Hire Driver to Hackney Carriage Driver	55.00	18.60 #	-66.2%
Private Hire Operators Licence	264.70	548.54 #	107.2%

Approved by the Licensing Committee on 17.01.2018, this is now subject to the statutory consultation period.

* = includes VAT at 20%

	2017-18 From 1 April 2017	2018-19 From 1 April 2018	Increase
	£	£	%
Statutory Permits			
Unlicensed Family Entertainment Centre			
- new application	300.00	300.00	0.0%
- fast track application	100.00	100.00	0.0%
- renewal	300.00	300.00	0.0%
- change of name	25.00	25.00	0.0%
- copy permit	15.00	15.00	0.0%
Club Gaming Permit			
- new application	200.00	200.00	0.0%
- fast track application	100.00	100.00	0.0%
- renewal	200.00	200.00	0.0%
- vary permit	100.00	100.00	0.0%
- annual fee	50.00	50.00	0.0%
- copy permit	15.00	15.00	0.0%
Club Machine Permit			
- new application	200.00	200.00	0.0%
- fast track application	100.00	100.00	0.0%
- renewal	200.00	200.00	0.0%
- vary permit	100.00	100.00	0.0%
- annual fee	50.00	50.00	0.0%
- copy permit	15.00	15.00	0.0%
Premises licensed to sell alcohol			
- notification (automatic entitlement)	50.00	50.00	0.0%
- new application	150.00	150.00	0.0%
- fast track application	100.00	100.00	0.0%
- change of name	25.00	25.00	0.0%
- vary permit	100.00	100.00	0.0%
- annual fee	50.00	50.00	0.0%
- copy permit	15.00	15.00	0.0%
- transfer permit	25.00	25.00	0.0%
Prize Gaming Permit			
- new application	300.00	300.00	0.0%
- fast track application	100.00	100.00	0.0%
- renewal	300.00	300.00	0.0%
- change of name	25.00	25.00	0.0%
- copy permit	15.00	15.00	0.0%
Lotteries			
- registration of society	40.00	40.00	0.0%
- renewal (annual fee)	20.00	20.00	0.0%

* = includes VAT at 20%

Approved by the Government

Environmental Protection Act 1990-Fees for authorisation of industrial process Note: these fees are prescribed nationally by regulation and are reviewed annually by DCLG.

Statutory Maximum									
Classes of Premises licence	Non-conversion application fee in respect of other premises	Annual fee	Maximum fee for application to vary licence	Fee for application to transfer a licence	Fee for application for reinstatement of a licence	Fee for application for provisional statement	Fee for Licence Application (provisional Statement Holders)	Fee for Copy Licence	Fee for Notification of Change
	£	£	£	£	£	£	£	£	£
Regional casino premises licence	15,000.00	15,000.00	7,500.00	6,500.00	6,500.00	15,000.00	8,000.00	25.00	50.00
Large casino premises licence	10,000.00	10,000.00	5,000.00	2,150.00	2,150.00	10,000.00	5,000.00	25.00	50.00
Small casino premises licence	8,000.00	5,000.00	4,000.00	1,800.00	1,800.00	8,000.00	3,000.00	25.00	50.00
Bingo premises licence	3,500.00	1,000.00	1,750.00	1,200.00	1,200.00	2,500.00	1,200.00	25.00	50.00
Adult gaming centre premises licence	2,000.00	1,000.00	1,000.00	1,200.00	1,200.00	2,000.00	1,200.00	25.00	50.00
Betting premises (track) licence	2,500.00	1,000.00	1,250.00	950.00	950.00	2,500.00	950.00	250.00	50.00
Family entertainment centre premises licence	2,000.00	750.00	1,000.00	950.00	950.00	2,000.00	950.00	250.00	50.00
Betting premises (other) licence	300.00	600.00	1,500.00	1,200.00	1,200.00	3,000.00	1,500.00	250.00	50.00

Guildford Borough Council Fee									
Classes of Premises licence	Non-conversion application fee in respect of other premises	Annual fee	Maximum fee for application to vary licence	Fee for application to transfer a licence	Fee for application for reinstatement of a licence	Fee for application for provisional statement	Fee for Licence Application (provisional Statement Holders)	Fee for Copy Licence	Fee for Notification of Change
	£	£	£	£	£	£	£	£	£
Regional casino premises licence	2,690.11	1,375.29	2,690.11	944.80	944.80	2,690.11	2,690.11	15.00	30.00
Large casino premises licence	2,690.11	1,375.29	2,690.11	944.80	944.80	2,690.11	2,690.11	15.00	30.00
Small casino premises licence	2,690.11	1,375.29	2,690.11	944.80	944.80	2,690.11	2,690.11	15.00	30.00
Bingo premises licence	2,414.20	679.25	2,414.20	944.80	944.80	2,414.20	2,414.20	15.00	30.00
Adult gaming centre premises licence	2,022.41	584.74	2,022.41	944.80	944.80	2,022.41	2,022.41	15.00	30.00
Betting premises (track) licence	2,022.41	584.74	2,022.41	944.80	944.80	2,022.41	2,022.41	15.00	30.00
Family entertainment centre premises licence	2,022.41	584.74	2,022.41	944.80	944.80	2,022.41	2,022.41	15.00	30.00
Betting premises (other) licence	2,414.20	583.38	2,414.20	944.80	944.80	2,414.20	2,414.20	15.00	30.00

Fee to be applied by Guildford Borough Council

	2017-18 From 1 April 2017 £	2018-19 From 1 April 2018 £	Increase %
To be approved by Council			
House Purchase Fees			
Right to Buy Engrossment Fee	80.00	82.00	2.5%
Leasehold Enquires	120.00	124.00	3.3%
(b) Equity Share Lease Surrender	103.00	106.00	2.9%
Road Closure Application Fee	136.00	140.00	2.9%
<i>This is the minimum standard charge which includes the cost of basic laminated signage only. The actual amount payable is subject to any additional signage costs incurred.</i>			
Council Minutes Booklet and Committee Agendas - Annual Subscription			
- All available on line free of charge - Hard copies available but will charged at cost to GBC			
Business organisations (per committee)			
Amenity organisations and private individuals			
Parish Councils (first copy free)			
Individual Agendas			
Constitution			
Annual Report and Statement of Accounts - supply to Borough Residents	Free	Free	n/a
Annual Report and Statement of Accounts - supply to organisations and individuals outside the Borough	Head of Financial Services to assess		
Section 106 Agreements			
Suitable Access to Natural Green Space (SANGS) Section 106 agreement or Unilateral Undertaking	690.00	710.00	2.9%
Section 106 agreement or Unilateral Undertaking (development up to 25 dwellings)	1,061.00	1,090.00	2.7%
Section 106 agreement or Unilateral Undertaking (development exceeding 25 up to 50 dwellings)	2,122.00	2,190.00	3.2%
Section 106 agreement or Unilateral Undertaking (development exceeding 51 up to 100 dwellings)	Minimum of £2,122 **	Minimum of £2,190 **	3.2%
Section 106 agreement or Unilateral Undertaking (development exceeding 101 up to 199 dwellings)	Minimum of £2,122 **	Minimum of £2,190 **	3.2%
Section 106 agreement (Major applications, small scale, large scale)	Minimum of £2,122 **	Minimum of £2,190 **	3.2%

**Complex agreements, major applications, small scale, large scale can exceed £2,122, the Council's reasonable legal costs are payable.

*= includes VAT at 20%

	2017-18 From 1 April 2017 £	2018-19 From 1 April 2018 £	Increase %
Property Transactions – Legal Charges			
Grant of new lease up to 100 sq. m	minimum £500**	minimum £520**	4.0%
Grant of new lease 101 to 300 sq. m	minimum £700**	minimum £720**	2.9%
Grant of new lease 301 – 700 sq. m	minimum £800**	minimum £820**	2.5%
Grant of new lease over 700 sq. m	minimum £1,200**	minimum £1,240**	3.3%
Renewal of lease up to 100 sq. m	minimum £400**	minimum £410**	2.5%
Renewal of lease 101 to 300 sq. m	minimum £500**	minimum £520**	4.0%
Renewal of lease 301 – 700 sq. m	minimum £600**	minimum £620**	3.3%
Renewal of lease over 700 sq. m	minimum £800**	minimum £820**	2.5%
Deed of Variation	minimum £525**	minimum £540**	2.9%
Rent Deposit Deed	minimum £200**	minimum £200**	0.0%
Licence to Assign/Alter	minimum £500**	minimum £520**	4.0%
Licence to Underlet	minimum £600**	minimum £620**	3.3%
Grant of new Licence for grazing/garden/access	minimum £450**	minimum £460**	2.2%
Renewal of Licence for grazing/garden/access	minimum £250**	minimum £260**	4.0%
Grant of new Licence for scaffolding/development compound	minimum £450**	minimum £460**	2.2%
Renewal of Licence for scaffolding/development compound	minimum £350**	minimum £360**	2.9%
Grant of Easement/wayleave	minimum £500**	minimum £520**	4.0%
Sale of freehold	minimum £700**	minimum £720**	2.9%

** These are the minimum standard charges. Protracted or complex cases can exceed these figures in which case the Council's reasonable legal costs are payable

Approved by the Government

Electoral Register Sales

Fees are set by Statute and are available on request.

*= includes VAT at 20%

	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	
	£	£	%
To be approved by Council			
Statutory Planning Fees can be found by referring to current government legislation. The Planning Portal is the UK online planning and building regulations resource- http://www.planningportal.gov.uk/planning/planningpolicyandlegislation/currentlegislation/statutoryinstruments			
Decision Notices			
Planning Decisions (TP3s) - post 2005 on website	19.00 *	19.50 *	2.6%
Planning Appeal Decisions - post 2005 on website	19.00 *	19.50 *	2.6%
Planning Legal agreements (Section 106 etc.) - if available on website (New)	19.00 *	19.50 *	2.6%
Tree Preservation Orders (if available on website)	19.00 *	19.50 *	2.6%
BC Completion Certificate pre 2001	19.00 *	19.50 *	2.6%
BC Completion Letter pre 1991	19.00 *	19.50 *	2.6%
Self-build and Custom Housebuilding Register			
Initial entry on the register	25.00	26.00 *	4.0%
Annual fee for remaining on the register	10.00	10.50 *	5.0%
All charges are per document			
If the above information is not available on our website the photocopying charges listed below will apply:-			
Photocopy Charges			
Plan Copying(A2-A0)	11.50	13.00	13.0%
Photocopying Charges (black and white A4)	0.31 *	0.34 *	9.7%
Photocopying Charges (black and white A3)	0.31 *	0.34 *	9.7%
Photocopying Charges (colour A4)	0.52 *	0.58 *	11.5%
Photocopying Charges (colour A3)	0.52 *	0.58 *	11.5%
Supply of information to professional organisations			
General enquiries (one off charge)	68.00 *	70.00 *	2.9%

Tables A,B, C, (domestic) D and E (commercial) for Building Control fees are available on the web site or from the Building Control office

*= includes VAT at 20%

	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	%
	£	£	%
Pre Application Advice			
Householder and new dwellings			
Category: BRONZE			
Householder	52.00 *	54.00 *	3.8%
1-4 dwellings	156.00 *	160.00 *	2.6%
5-9 dwellings	260.00 *	270.00 *	3.8%
10-49 dwellings	525.00 *	540.00 *	2.9%
50+ dwellings	785.00 *	810.00 *	3.2%
Category: SILVER			
Householder	105.00 *	110.00 *	4.8%
1-4 dwellings	315.00 *	325.00 *	3.2%
5-9 dwellings	370.00 *	385.00 *	4.1%
10-49 dwellings	785.00 *	810.00 *	3.2%
50+ dwellings	1,575.00 *	1,625.00 *	3.2%
Category: GOLD			
Householder	n/a	n/a	
1-4 dwellings	n/a	n/a	
5-9 dwellings	785.00 *	810.00 *	3.2%
10-49 dwellings	1,050.00 *	1,085.00 *	3.3%
50+ dwellings	2,625.00 *	2,700.00 *	2.9%
Category: PLATINUM			
Householder	n/a	n/a	
1-4 dwellings	n/a	n/a	
5-9 dwellings	n/a	n/a	
10-49 dwellings	price on application *	price on application *	
50+ dwellings	price on application *	price on application *	
Extras			
Additional plans			
Householder	52.00 *	54.00 *	3.8%
1-4 dwellings	78.00 *	81.00 *	3.8%
5-9 dwellings	156.00 *	162.00 *	3.8%
10-49 dwellings	525.00 *	545.00 *	3.8%
50+ dwellings	785.00 *	815.00 *	3.8%

*= includes VAT at 20%

	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	%
	£	£	
Additional meetings			
Householder	n/a		
1-4 dwellings	n/a		
5-9 dwellings	315.00 *	325.00 *	3.2%
10-49 dwellings	630.00 *	650.00 *	3.2%
50+ dwellings	840.00 *	865.00 *	3.0%
Commercial and other development			
Category: BRONZE			
Commercial up to 250 sq metres	156.00 *	162.00 *	3.8%
Commercial up to 500 sq metres	260.00 *	270.00 *	3.8%
Commercial up to 1000 sq metres	420.00 *	435.00 *	3.6%
Commercial up to 2500 sq metres	525.00 *	545.00 *	3.8%
Commercial over 2500 sq metres	785.00 *	815.00 *	3.8%
Other (listed building, change of use, advertisements, agricultural and telecommunications)	210.00 *	220.00 *	4.8%
Category: SILVER			
Commercial up to 250 sq metres	260.00 *	270.00 *	3.8%
Commercial up to 500 sq metres	370.00 *	385.00 *	4.1%
Commercial up to 1000 sq metres	685.00 *	710.00 *	3.6%
Commercial up to 2500 sq metres	785.00 *	815.00 *	3.8%
Over 2500 sq metres	1,050.00 *	1,100.00 *	4.8%
Other (listed building, change of use, advertisements, agricultural and telecommunications)	370.00 *	385.00 *	4.1%
Category: GOLD			
Commercial up to 250 sq metres	n/a		
Commercial up to 500 sq metres	785.00 *	815.00 *	3.8%
Commercial up to 1000 sq metres	895.00 *	930.00 *	3.9%
Commercial up to 2500 sq metres	1,575.00 *	1,635.00 *	3.8%
Over 2500 sq metres	2,100.00 *	2,175.00 *	3.6%
Other (listed building, change of use, advertisements, agricultural and telecommunications)	n/a		
Category: PLATINUM			
Commercial up to 250 sq metres	n/a	n/a	
Commercial up to 500 sq metres	n/a	n/a	
Commercial up to 1000 sq metres	n/a	n/a	
Commercial up to 2500 sq metres	n/a	n/a	
Over 2500 sq metres	price on application *	price on application *	
Other (listed building, change of use, advertisements, agricultural and telecommunications)	n/a	n/a	

*= includes VAT at 20%

	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	%
	£	£	%
Extras			
Additional plans			
Commercial up to 250 sq metres	78.00 *	81.00 *	3.8%
Commercial up to 500 sq metres	156.00 *	162.00 *	3.8%
Commercial up to 1000 sq metres	315.00 *	325.00 *	3.2%
Commercial up to 2500 sq metres	525.00 *	545.00 *	3.8%
Commercial over 2500 sq metres	785.00 *	815.00 *	3.8%
Other (listed building, change of use, advertisements, agricultural and telecommunications)	156.00 *	162.00 *	3.8%
Meeting			
Commercial up to 250 sq metres	n/a		
Commercial up to 500 sq metres	315.00 *	325.00 *	3.2%
Commercial up to 1000 sq metres	420.00 *	435.00 *	3.6%
Commercial up to 2500 sq metres	630.00 *	650.00 *	3.2%
Commercial over 2500 sq metres	840.00 *	865.00 *	3.0%
Other (listed building, change of use, advertisements, agricultural and telecommunications)	315.00 *	325.00 *	3.2%
Duty Officer service	52.00 *	54.00 *	3.8%
No charge will be made for:			
- advice given during the process of a planning application			
- advice given to non- profit making organisations/ charities/ hospitals/ *statutory bodies (up to the point where professional agents are appointed)			
- advice on proposals relating to disabled living			
Parish councils will receive 50% off the fee			
* a statutory body is based on the definition set out in the General Development Order			
Charges for tree advice- for a site visit and written response			
Pre- application advice on works to trees (TPO and conservation area)			
First hour	79.00 *	82.00 *	3.8%
Per subsequent hours	52.00 *	54.00 *	3.8%
General tree advice			
First hour	79.00 *	82.00 *	3.8%
Per subsequent hours	52.00 *	54.00 *	3.8%
Tree survey on proposed development site			
Per hour	79.00 *	82.00 *	3.8%

*= includes VAT at 20%

	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	
	£	£	%
High Hedges	550.00	565.00	2.7%
Conservation Area Character Appraisals			
Chilworth Character Appraisal	6.50	6.50	0.0%
Chilworth conservation area map boundary	6.50	6.50	0.0%
St Catherine's Conservation Area Character appraisal (new)	6.50	6.50	0.0%
Onslow Village Character Appraisal	6.50	6.50	0.0%
Shere Character Appraisal	6.50	6.50	0.0%
Shere Map	6.50	6.50	0.0%
Shere Conservation Area Character appraisal	12.00	12.00	0.0%
East Clandon Character Appraisal	6.50	6.50	0.0%
East Clandon Map	6.50	6.50	0.0%
Bridge Street Character Appraisal	6.50	6.50	0.0%
Bridge Street Map	6.50	6.50	0.0%
Charlottesville Warren Road Appraisal (Sections 1-4)	9.50	9.50	0.0%
Charlottesville Warren Road Maps 1-4	9.50	9.50	0.0%
Waterden Road Area Appraisal	14.00	14.00	0.0%
Pirbright Area Appraisal (full set of documents)	14.00	14.00	0.0%
Abbotswood Area Appraisal (full set of documents)	14.00	14.00	0.0%
Town Centre Conservation Area Appraisal	17.00	17.00	0.0%
<u>Local Plan documents</u>			
<u>Existing Local Plan documents</u>			
Local Plan Consultation Document (2016)	25.00	25.00	0.0%
Infrastructure Delivery Plan	24.00	24.00	0.0%
Community Involvement in Planning	8.50	8.50	0.0%
Infrastructure baseline - black and white	10.50	10.50	0.0%
Infrastructure baseline - colour	25.00	25.00	0.0%
Settlement hierarchy - colour only	23.00	23.00	0.0%
Settlement profiles - black and white	9.00	9.00	0.0%
Settlement profiles - colour	21.00	21.00	0.0%
Strategic Housing Land Availability Assessment (SHLAA) black and white	28.00	28.00	0.0%
Strategic Housing Land Availability Assessment (SHLAA) colour	73.00	73.00	0.0%
Traveller SHLAA	16.80	16.80	0.0%
Green Belt and Countryside Study - full set	335.00	335.00	0.0%
Green Belt and Countryside Study - volume I	28.00	28.00	0.0%
Green Belt and Countryside Study - volume II	65.00	65.00	0.0%
Green Belt and Countryside Study - volume II appendix III	124.00	124.00	0.0%
Green Belt and Countryside Study - volume III	56.00	56.00	0.0%
Green Belt and Countryside Study - volume III appendix VI	49.00	49.00	0.0%

*= includes VAT at 20%

	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	
	£	£	%
Green Belt and Countryside Study - volume IV	44.00	44.00	0.0%
Green Belt and Countryside Study - volume V	125.00	125.00	0.0%
Green Belt and Countryside Study - volume VI	4.50	4.50	0.0%
The Green Belt and Countryside Study - full set is available in DVD for free			
Employment Land Needs Assessment	15.00	15.00	0.0%
Retail and Leisure Survey	40.00	40.00	0.0%
Strategic Housing Market Assessment (SHMA)	32.00	32.00	0.0%
Guildford Local Plan and Affordable Housing Viability Study	11.25	11.25	0.0%
Local Plan Strategy and Sites Issues and Options (October 2013)	54.00	54.00	0.0%
Traveller Accommodation Assessment (October 2013)	6.50	6.50	0.0%
Draft Local Plan (2014)	35.00	35.00	0.0%
Infrastructure and delivery topic paper	1.56	1.56	0.0%
Housing topic paper topic paper	2.43	2.50	2.9%
Environmental Sustainability and Climate Change Study	9.45	9.50	0.5%
Sustainability Appraisal and Non Technical Summary	23.40	23.50	0.4%
Sites of Nature Conservation Importance Surveys	4.65	4.65	0.0%
Guildford Renewable Energy Mapping Study	11.70	11.70	0.0%
Equalities Impact Assessment (EIA) Screening (2014)	2.50	2.50	0.0%
Supporting documents relevant to the preparation of the Local Plan			
Housing			
West Surrey Strategic Housing Market Assessment (SHMA) (2016)	32.00	32.00	0.0%
Local Plan and CIL Viability Study (Guildford Borough Council, 2016)	18.50	18.50	0.0%
Economy			
Retail and Leisure Update Study (2014)	44.50	44.50	0.0%
West Surrey Functional Economic Market Area (FEMA) (2016)	3.00	3.00	0.0%
Protecting and Design			
Historic Environment Information (2016)	5.00	5.00	0.0%
Environmental Sustainability and Climate Change Study (2013)	11.50	11.50	0.0%
Landscape Character Assessment (4 volumes) (2007)	100.00	100.00	0.0%
Sites of Nature Conservation Importance (ongoing)	80.00	80.00	0.0%
Strategic Flood Risk Assessment (SFRA)			
– Level 1 SFRA - Summary	2.00	2.00	0.0%
– Level 1 SFRA – Volume 1	12.00	12.00	0.0%
– Level 1 SFRA – Volume 2	10.50	10.50	0.0%
– Level 1 SFRA – Flood risk Sequential and exception test	9.00	9.00	0.0%
– Level 2 SFRA	23.50	23.50	0.0%
Surface Water Management Plan (six documents - 1 document for Guildford, 1 for Ash)	32.00	32.00	0.0%
Guildford Renewable Energy Mapping Study (2015)	14.00	14.00	0.0%
Surrey Hills AONB Areas of Search Natural Beauty Evaluation Report (2013)	15.00	15.00	0.0%
Environmental Sustainability and Climate Change Study 2013	11.00	11.00	0.0%

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	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	%
	£	£	%
Infrastructure and Delivery			
Infrastructure Baseline (2013)	24.50	24.50	0.0%
Settlement Hierarchy Study (2014)	22.50	22.50	0.0%
Settlement Profiles (2013)	19.50	19.50	0.0%
Strategic Highway Assessment for the Guildford borough Proposed Submission: strategy and sites – (Surrey County Council, June 2016)	18.00	18.00	0.0%
Guildford Town and Approaches Movement Study: Strategy Report (Arup, March 2015)	9.00	9.00	0.0%
Guildford Town and Approaches Movement Study: Vision, Objectives, Baseline and Business-As-Usual Report (Arup, March 2015)	13.50	13.50	0.0%
Guildford Town and Approaches Movement Study: Scenario Analysis and Appraisal of Interventions report (Arup, March 2015)	17.50	17.50	0.0%
Guildford Town and Approaches Movement Study: Environmental Report (Arup, March 2015)	25.50	25.50	0.0%
Guildford Town and Approaches Movement Study: Equality Impact Assessment (Arup, March 2015)	2.50	2.50	0.0%
Guildford Strategic Parking Strategy: Stage 1: Parking Demand (Steer Davies Gleave, August 2013)	8.00	8.00	0.0%
Guildford Strategic Car Parking Review: Stage 2: Car Parking Management Proposals (Steer Davies Gleave, August 2013)	8.00	8.00	0.0%
A Sustainable Parking Strategy for Guildford 2016 (Guildford Borough Council, 2016)	4.50	4.50	0.0%
Guildford Town Centre and Hinterland Masterplan Report: Final draft report for consultation (Allies and Morrison Urban Practitioners, 2015)	24.50	24.50	0.0%
DfT Circular 02/2013 The Strategic Road Network and the delivery of sustainable development (Department for Transport, 2013)	4.00	4.00	0.0%
National Policy Statement for National Networks (Department for Transport, 2014)	18.50	18.50	0.0%
Road Investment Strategy for the 2015/16 - 2019/20 Road Period (Department for Transport, 2015)	29.00	29.00	0.0%
M25 to Solent (A3 and M3) Route Strategy (Highways England, April 2015)	4.00	4.00	0.0%
M25 junction 10/A3 Wisley interchange: Improvement scheme – 5 December 2016 to 6 February 2017 – Have your say (Highways England, 2016)	1.50	1.50	0.0%
Wessex Route Study (Network Rail, August 2015)	28.00	28.00	0.0%
Surrey Transport Plan (Surrey County Council, modules have various dates)	29.50	29.50	0.0%
Guildford Borough Cycling Plan (Surrey County Council, 2015)	1.00	1.00	0.0%
Transportation Development Control Good Practice Guide (Surrey County Council, 2006) which incorporate updates from May 2008, October 2009 and June 2016	8.00	8.00	0.0%
Supporting documents relevant to the preparation of the Local Plan			
Consultation Statement Regulation 18 consultations (2016)	10.50	10.50	0.0%
Habitat Regulations Assessment (HRA) Screening (2013)	9.00	9.00	0.0%
Initial Sustainability Appraisal (2013)	25.00	25.00	0.0%
Sustainability Appraisal Scoping Report (2013)	17.50	17.50	0.0%
SA site assessment criteria	1.50	1.50	0.0%

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	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	%
	£	£	%
Supplementary Planning Guidance			
Residential Design Guide 2006, 2010 update	8.50	8.50	0.0%
Telecommunications 2004	5.00	5.00	0.0%
North St/Commercial Rd/Leapale Rd Design and Development Brief adopted as SPG 2003	5.00	5.00	0.0%
Residential Extensions 2003	5.00	5.00	0.0%
Street Cafes 1995	3.00	3.00	0.0%
Development Briefs and Other Strategies			
Thames Basin Heath Special Protection Area Avoidance Strategy (2010-14)	8.50	8.50	0.0%
Slyfield Industrial Estate 2004	5.00	5.00	0.0%
UniS Manor Park 2003	8.50	8.50	0.0%
Bedford Road 2000/2003	8.50	8.50	0.0%
Landscape Character Assessments			
Townscape	31.00	31.00	0.0%
Rural urban fringe	30.00	30.00	0.0%
Rural	35.00	35.00	0.0%
Updated and new Local Plan documents			
Appendix 4 Submission Local Plan draft document list			
Local Plan documents			
Guildford borough Proposed Submission Local Plan: strategy and sites (2017)	n/a	30.00	
Sustainability Appraisal (SA) (2017)	n/a	26.50	
Sustainability Appraisal (SA) non-technical summary (2017)	n/a	3.00	
Habitat Regulations Assessment (HRA) (2017)	n/a	15.00	
Statement of Representations Procedure and availability of documents (2017)	n/a	0.50	
Local Development Scheme (2017)	n/a	1.50	
Supporting documents relevant to the preparation of the Local Plan			
Housing			
Land Availability Assessment (LAA) (2017)	n/a	66.00	
West Surrey Strategic Housing Market Assessment: Guildford Addendum (2017)	n/a	13.00	
Review of Housing Needs Evidence across West Surrey HMA (2017)	n/a	2.00	
Local Plan Viability Update (Guildford Borough Council, 2017)	n/a	7.50	
Traveller Accommodation Assessment (2017)	n/a	11.00	
Economy			
Employment Land Needs Assessment (2017)	n/a	18.00	
Guildford Retail and Leisure Study Addendum (2017)	n/a	12.00	
Protecting and Design			
Thames Basin Heaths Special Protection Area Avoidance Strategy Supplementary Planning Document (2017)	n/a	13.00	

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	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	%
	£	£	
Assessment of the Viability of Carbon Emission Targets for New Builds (2017)	n/a	6.00	
Air Quality Review of Guildford Borough Proposed Submission Local Plan: Strategy and Sites "June 2017" (2017)	n/a	4.00	
Guildford Borough Council Air Quality Strategy 2017 – 2022 (Guildford Borough Council, November 2017) [Draft subject to approval by Executive on 28 November 2017]	n/a	3.50	
Executive Report: Declaration of an Air Quality Management Area in The Street, Compton (Guildford Borough Council, 28 November 2017)	n/a	4.00	
UK plan for tackling roadside nitrogen dioxide concentrations: Detailed plan (DEFRA et al, July 2017)	n/a	18.50	
UK Plan for tackling roadside nitrogen dioxide concentrations: Technical report (DEFRA et al, July 2017)	n/a	28.00	
Infrastructure and Delivery			
Infrastructure Delivery Plan (IDP) (2017)	n/a	23.50	
Open Space, Sports and Recreation Assessment (2017)	n/a	74.00	
Guildford Assessment of Sites for Amenity Value (2017)	n/a	26.00	
Local Plan and CIL Viability Study (Guildford Borough Council, 2016) and Local Plan Viability Update (Guildford Borough Council, 2017)	n/a	26.00	
Water Quality Assessment (2017)	n/a	12.00	
Addendum to Guildford Borough Proposed Submission Local Plan "June 2016" Strategic Highway Assessment Report: High level review of potential traffic impacts of key changes in the Guildford borough Proposed Submission Local Plan: strategy and sites "June 2017" (Guildford Borough Council, June 2017)	n/a	2.00	
Guildford Borough Transport Strategy 2017 (Guildford Borough Council, December 2017)	n/a	5.00	
Parking Business Plan 2017 (Guildford Borough Council, 2017)	n/a	6.00	
Guildford Town Centre Regeneration Strategy 2017 (Guildford Borough Council, 2017)	n/a	13.00	
M25 to Solent Route Strategy (Highways England, March 2017)	n/a	5.50	
News story: £220 million to help motorists beat congestion (Department for Transport, 10 March 2017)	n/a	1.50	
Highways England Delivery Plan 2017-2018 (Highways England, 2017)	n/a	13.50	
Highways England Delivery Plan Update – Supplementary Annex 2017-2018 (Highways England, 2017)	n/a	2.50	
Supporting documents relevant to the preparation of the Local Plan			
Consultation Statement Regulation 19 consultations (2017)	n/a	75.50	
Monitoring Report 2017/18	n/a	6.30	
Topic papers			
Topic paper: Employment (2017)	n/a	12.00	
Topic paper: Transport (2017)	n/a	21.50	
Topic paper: Housing Delivery (2017)	n/a	11.50	
Topic paper: Duty to Cooperate (2017)	n/a	67.00	
Topic paper: Housing Type Tenure and Mix (2017)	n/a	1.50	

*= includes VAT at 20%

	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	
	£	£	%
Topic paper: Retail and Town Centre (2017)	n/a	4.00	
Topic paper: Tourism and Leisure (2017)	n/a	16.50	
Topic paper: Flood Risk (2017)	n/a	14.00	
Topic paper: Green Belt and Countryside (2017)	n/a	14.00	
Topic paper: Sustainability and Climate Change (2017)	n/a	3.50	
Topic paper: Green and Blue Infrastructure (2017)	n/a	3.00	
Postage and packing			
Small documents	1.50 *	1.55 *	3.3%
Large documents	3.76 *	3.90 *	3.7%
Draft Local Plan- first class	15.85 *	16.35 *	3.2%
Draft Local Plan- second class	13.75 *	14.25 *	3.6%
The above Local Plan documents are available to download for free on our website			
Land Charges Search Fees -(VAT introduced on 31st March 2017)			
Basic Fee- domestic	138.00	161.00 *	16.7%
LLC1 Only- domestic	30.00	35.00	16.7%
Con 29R Only- domestic	108.00	126.00 *	16.7%
Basic Fee- commercial	179.00	223.00 *	24.6%
LLC1 Only- commercial	35.00	55.00	57.1%
Con 29R Only- commercial	144.00	168.00 *	16.7%
Con29 Additional Questions- Surrey County Council	16.80	18.00 *	7.1%
Con29 Additional Questions- Guildford Borough Council	12.00	12.00 *	0.0%
Assisted Personal Search	20.00	30.00	50.0%
Assisted Con29R Search (Per Question)	3.00	6.00 *	100.0%
Additional Parcels of Land	11.00	11.00 *	0.0%
Additional Questions	30.00	42.00 *	40.0%
Farmers Market			
Stall Charge (per market, per linear metre of frontage)	8.93	9.17	2.7%
Fee Supplement	3.50	3.60	2.9%
Car Parking	9.00 *	9.00 *	0.0%
Standard charges			
Poster Boards			
All poster boards are A4 sheet poster size			
- Rental per space - Rental per week	12.00 *	12.25 *	2.1%

*= includes VAT at 20%

	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	
	£	£	%
Banner Boards			
- Rental per space - Rental per week			
Large 9ft banners	68.40 *	70.50 *	3.1%
A0 & A1- category A (all except Nightingale Rd, Shalford Park (wall mounted), Bedford Rd 1-6)	60.00 *	62.00 *	3.3%
A0 & A1- category B (Nightingale Rd, Shalford Park (wall mounted), Bedford Rd 1-6)	48.00	49.50 *	3.1%
A2 & A3	24.00 *	24.75 *	3.1%
Concessionary charges			
Poster Boards			
All poster boards are A4 sheet poster size			
- Rental per space - Rental per week	9.60 *	9.90 *	3.1%
Banner Boards			
- Rental per space - Rental per week			
Large 9ft banners	55.20 *	57.00 *	3.3%
A0 & A1- category A (all except Nightingale Rd, Shalford Park (wall mounted), Bedford Rd 1-6)	45.60 *	47.00 *	3.1%
A0 & A1- category B (Nightingale Rd, Shalford Park (wall mounted), Bedford Rd 1-6)	38.40	39.50 *	2.9%
A2 & A3	19.20 *	19.80 *	3.1%
High Street Banner			
- Rental per space - Rental per week	378.00 *	389.00 *	2.9%
- Rental per space - Rental subsequent weeks (maximum rental 3 weeks)	138.00 *	142.00 *	2.9%
North Street Rotunda			
Standard charges for full day			
-Weekday	100.00	100.00	0.0%
- Saturday	160.00	160.00	0.0%
- Sunday	130.00	130.00	0.0%
Concessionary charges for full day			
-Weekday	30.00	30.00	0.0%
- Saturday	50.00	50.00	0.0%
- Sunday	40.00	40.00	0.0%

*= includes VAT at 20%

	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	
	£	£	%
To be approved by Council			
Off Street Car Park Charges			
Contract Car Parking			
Main car parks - Monday to Friday only - Per year	2,407.80 *	2,528.19 *	5.0%
Main car parks - Saturday only - Per year	481.68 *	505.76 *	5.0%
Main car parks - Monday to Saturday only - Per year	2,889.18 *	3,033.64 *	5.0%
Stoke Fields, Stoke Road, and Eagle Road car parks - Resident rate - Per year	578.54 *	607.47 *	5.0%
Season Ticket Parking			
Farnham Road and York Road car parks - Monday to Friday only - Per year	1,907.48 *	1,964.70 *	3.0%
Farnham Road and York Road car parks - Monday to Saturday only - Per year	2,288.95 *	2,357.62 *	3.0%
Bedford Road car park - Monday to Friday only - Per year	2,146.26 *	2,210.65 *	3.0%
Guildford Park car park - Monday to Friday only - Per year	1,000.00 *	1,030.00 *	3.0%
Garages			
Gardner Road, Stoke Fields, Bedford Sheds - Residents only - Per year	713.89 *	735.31 *	3.0%
Gardner Road, Stoke Fields, Bedford Sheds - Non-residents - Per year	1,199.55 *	1,235.54 *	3.0%
Bedford Road Sheds - Non-resident - Per year	1,718.66 *	1,770.22 *	3.0%
Penalty Fee Notice			
Pay and display space	25.00	25.00	0.0%
Permit space	35.00	35.00	0.0%
On Street Car Park Charges			
Parking Meter Charges			
Town centre - charge per 30 minutes	0.80	0.80	0.0%
Other on-street parking bays	0.60	0.60	0.0%
Resident Permit			
First permit - per year	50.00	50.00	0.0%
Second permit - per year	80.00	80.00	0.0%
Vehicles under 1200cc or powered by an alternative fuel source are entitled to a 20% discount			
Visitor Permit			
Per permit	2.00	2.00	0.0%

*= includes VAT at 20%

	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	%
	£	£	%
Business Permit			
First permit - per year	40.00	40.00	0.0%
Second permit - per year	80.00	80.00	0.0%
Vehicles under 1200cc or powered by an alternative fuel source are entitled to a 20% discount			
Carers Permit			
Per permit - Per year	5.00	5.00	0.0%
Penalty Fee Notice			
Pay and display space	25.00	25.00	0.0%
Permit space	35.00	35.00	0.0%
Markets			
North Street - Market Stall per day per metre, stall frontage	14.94	14.94	0.0%
Weighbridge			
Tolls per weigh	9.50 *	not applicable	
Tolls per double weigh	14.50 *	not applicable	
Refuse Collection Service			
Special Collection of Household Refuse	Price on application	Price on application	
For a single item	Price on application	Price on application	
For 2 to 5 items	Price on application	Price on application	
For the collection of large quantities with charges being assessed by a Council Inspector			
Domestic Waste per hour or part thereof (Minimum charge 1 hour)			
Commercial Waste per hour or part thereof (Minimum 2 hours)	Price on application	Price on application	
Stray Dogs			
A £25.00 statutory fee is included within the charge.			
1st day or part of day	64.00	66.00	3.1%
2nd day or part of day	80.00	82.50	3.1%
3rd day or part of day	96.00	99.00	3.1%
4th day or part of day	112.00	115.50	3.1%
5th day or part of day	128.00	132.00	3.1%
6th day or part of day	144.00	148.50	3.1%
7th day or part of day	160.00	165.00	3.1%
Leash Pods	10.00 *	not applicable	

*= includes VAT at 20%

	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	%
	£	£	
Dog Fouling			
Fixed Penalty Charge	50.00	50.00	0.0%
Microchipping of Dogs (England) Regulations 2015			
Microchipping of dog - seizure of dog, microchipping by vet and return to owner	61.00	61.00	0.0%
Approved under Delegated Authority			
Cleansing			
Provision of bins to housing developments & redevelopments			
Initial supply and delivery of one refuse and one recycling standard 140ltr, 240ltr or 360ltr bins to new or refurbished properties	60.00	60.00	0.0%
Initial supply and delivery of 770ltr bins to new properties	272.60	272.60	0.0%
Initial supply and delivery of 1100ltr bins to new properties	271.36	271.36	0.0%
<i>Charges for 770ltr and 1100ltr bins are subject to change to reflect the cost to the Council of purchasing the bins from our supplier.</i>			
Recycling - Green Waste Bins			
Per Bin	32.00	35.00	9.4%
Replacement Bin	30.00	30.00	0.0%
1 Set of 4 - 60 litre sacks	32.00	35.00	9.4%
Refuse			
Replacement Bin	30.00	30.00	0.0%
Black Sacks quantity 26	3.00 *	not applicable	
Miscellaneous for Small Businesses			
Sharps collection - service agreement for 6 months delivery and removal of 25 x 7cl Sharps boxes on monthly collection.	Price on application	Price on application	
Abandoned Vehicles			
Recovery and Release of vehicle	105.00	105.00	0.0%
Daily Charge (Monday to Friday)	12.00	12.00	0.0%
Green Cones	No longer available *		
Green Cone Powder	2.20 *	not applicable	
Food Waste Liners (52 per pack)	No longer available *		

*= includes VAT at 20%

	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	
	£	£	%
Approved by Government			
Public			
MOT	54.80	54.80	0.0%
Re-test within 24 hours on minor items	Free of charge	Free of charge	
Re-test within 10 days	27.40	27.40	0.0%
Thereafter full cost			
Taxi			
Vehicle Inspection Fee	57.00	57.00	0.0%
MOT carried out as part of the Taxi Inspection (to be booked at the same time)	27.40	27.40	0.0%
For a full list of charges please contact the MOT bay			

*= includes VAT at 20%

	2017-18 From 1 April 2017 £	2018-19 From 1 April 2018 £	Increase %
To be approved by Council			
Parks and Open Spaces			
Tennis-Stoke Park and Sutherland Memorial Park			
Adult / concession price, per court, per hour	6.70 *	6.70 *	0.0%
Junior (under 16) price, per court, per hour	5.70 *	5.70 *	0.0%
Coaching	6.70 *	6.70 *	0.0%
Burpham Tennis Club	5.70 *	5.70 *	0.0%
Crazy Golf - Stoke Park			
Adults	4.50 *	4.50 *	0.0%
Children	3.00 *	3.00 *	0.0%
Family Ticket (2 adults and 3 under 16's)	12.00 *	12.50 *	4.2%
Cricket: All sites			
Evening 17:00 hrs onwards - Adults	96.00 *	99.00 *	3.1%
Full Day - Adults (22 yrs)	134.00 *	134.00 *	0.0%
Standard Pitch - Under 18's	42.50 *	43.00 *	1.2%
Small Pitch - Junior teams under 15's	32.00 *	32.50 *	1.6%
Football - All sites			
Grass football pitch 3 hours - U18's 11-a-side football	46.50 *	47.50 *	2.2%
Grass football pitch 3 hours - Adult 11-a-side football	83.50 *	86.00 *	3.0%
Grass football pitch 90 minutes - 9v9 football	31.00 *	32.00 *	3.2%
Grass football pitch 90 minutes - 7v7 football	30.00 *	31.00 *	3.3%
Grass football pitch 90 minutes - 5v5 football	28.00 *	29.00 *	3.6%
Rugby:			
Rugby pitch 2 hours - U18's rugby	46.50 *	47.50 *	2.2%
Rugby pitch 2 hours - Adult rugby	83.00 *	86.00 *	3.6%
Rugby training (no pitch use) 2 hours - Rugby training area	28.00 *	29.00 *	3.6%
Touch rugby 2 hours - U18's touch rugby	46.50 *	47.50 *	2.2%
Netball - Stoke Park (Adult)	33.00 *	34.00 *	3.0%
Netball - Stoke Park (School usage and U18)	0.00 *	16.00 *	New charge
Softball/Rounders - (Adult)	40.00 *	42.00 *	5.0%
Softball/Rounders - (School and U18)	0.00 *	23.00 *	New charge
Badminton - Stoke Park	2.00 *	2.00 *	0.0%

*= includes VAT at 20%

	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	%
	£	£	
Grass Athletics Track - Stoke Park (Adult groups/Organisations) 2 hours	0.00 *	86.00 *	New charge
Grass Athletics Track - Stoke Park (Schools and U18 groups) 2 hours	0.00 *	47.50 *	New charge
Lacrosse:			
Stoke Park - Adults	83.00 *	86.00 *	3.6%
Stoke Park - School usage and youth (Under 18's)	46.50 *	47.50 *	2.2%
Table Tennis	2.00 *	2.00 *	0.0%
Frisbee pitch 2 hours (All)	32.00 *	33.00 *	3.1%
Event all Sites			
Price on application (minimum charge £50 per day)	Price on application	Price on application	
Community events receive a 50% discount			
Charity and 100% fundraising events receive a 60% discount			
Circuses and Fun Fairs			
Per day on site including set up/dismantle (Shalford Common only)	Price on application	Price on application	
Per day on site (all other sites) if onsite longer than 6 days receive a 5% discount			
Set up/dismantle fee per day			
Filming all Sites: -			
Per Event - Per Day on Site (Negotiable) Minimum £50 - Maximum £1,000 per day	Price on application	Price on application	
Fitness Sessions			
	Price on application	Price on application	
Forest school use of site - per child per visit	2.00	2.00	0.0%
Car Parking Only All Sites:			
Per Day on Site (not in conjunction with event hire)	Price on application	Price on application	
Commemorative Benches (All sites)			
	Price on application	Price on application	
Shalford Park:			
Camping and Caravanning (Club Use) - per unit per night	8.50 *	9.00 *	5.9%
Chantries Camp Site: per person per day/night			
Minimum charge for groups of 4 persons or under	4.50 *	4.75 *	5.6%
		15.00 *	New charge

*= includes VAT at 20%

	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	%
	£	£	%
Sutherland Memorial Park			
Astro Pitch 5-a-side			
All - per court per hour before 4pm (Weekdays and weekend)	10.50 *	10.50 *	0.0%
5-a-side Football per court per hour including floodlights - Adults	47.50 *	48.50 *	2.1%
5-a-side Football per court per hour including floodlights - Youth (Under 18's)	24.00 *	24.50 *	2.1%
Kings College School			
Astro Pitch			
Full Pitch Football per hour - Adults	No longer available *	No longer available *	
Full Pitch Hockey per game - Adults	No longer available *	No longer available *	
Full Pitch per hour - School usage and youth (Under 18's)	No longer available *	No longer available *	
5-a-side Football per court per hour including floodlights- Adults	No longer available *	No longer available *	
5-a-side Football per court per hour including floodlights - Youth (Under 18's)	No longer available *	No longer available *	
5-a-side Football per court per hour including floodlights - Coaching	No longer available *	No longer available *	
Balloon Flights			
Seasonal annual agreement paid in advance for take off rights per site	605.00	615.00	1.7%
Burchatts Farm Barn			
Weekday and weekend hire groups over 20 people			
Half day - 4 hrs (between 9am and 5pm)	No longer available	No longer available	
Full day - 8 hrs (between 9am and 5pm)	No longer available	No longer available	
Evening hire (between 5pm to 9.30pm)	No longer available	No longer available	
Day and Evening hire (between 9am and 9.30pm)	No longer available	No longer available	
Block bookings on consecutive days			
Hourly Rate	57.00	No longer available	
Meeting Bookings per Hour			
Up to twenty people per hour	40.00	No longer available	
** GBC Departments 25% discount on published hourly rate			
***Note no staff discount for private hire			
Greenark			
Commercial - Each hour or part	23.00	23.00	0.0%
Community - Each hour or part	19.50	19.50	0.0%

*= includes VAT at 20%

	2017-18 From 1 April 2017 £	2018-19 From 1 April 2018 £	Increase %
Approved under Delegated Authority			
Guildford Crematorium			
Cremation Fees			
For the cremation of a child whose age at death did not exceed 16 years (incl medical referee fees)	46.00	46.00	0.0%
For the cremation of a person whose age at the time of death exceeded 16 years (incl medical referee fees)	810.00	810.00	0.0%
Saturday cremation (09:00 am - 12 noon)	1,060.00	1,060.00	0.0%
Cancellation of diary booking with less than 48 hours notice and late delivery of papers	125.00	125.00	0.0%
Service of double or additional length; per 45 minutes additional fee of:	205.00	205.00	0.0%
Service which exceeds the allocated timeslot of 30 minutes	250.00	250.00	0.0%
Cremation of a child on a Saturday (9am - 12 noon)	140.00	140.00	0.0%
Cremation of Non Viable Foetus (NVF) (up to 24 weeks gestation)	21.00	21.00	0.0%
Fee for exhuming ashes if not for re-internment within the grounds	105.00	105.00	0.0%
NOTE: The cremation fee includes: The use of the organ and the provision of a plastic urn if required or interment in the grounds. Use of Chapel - service time of 30 minutes, waiting room, etc. and all attendances after coffin is placed on catafalque by funeral director. Use of Wesley music system not including CD/DVD copies or visual tribute Disposal of ashes in Garden of Remembrance Certificate of cremation for burial of ashes elsewhere.			
Wesley Music			
Audio recording of funeral service - 1st copy	40.00 *	45.00 *	12.5%
Audio recording of funeral service - additional copies	16.00 *	18.00 *	12.5%
DVD recording of funeral service - 1st copy	48.00 *	55.00 *	14.6%
DVD recording of funeral service - additional copies	19.00 *	22.00 *	15.8%
Wesley Tributes			
Wesley Visual Tribute (up to 30 images)	65.00	75.00	15.4%
Wesley Visual Tribute; per image after 30 images	1.55	1.65	6.5%
DVD copy of funeral service incorporating visual tribute	60.00	65.00	8.3%
DVD copy of funeral service incorporating visual tribute additional copy		22.00	New charge
Urns and Containers			
Bronze Adel Urns	50.00 *	No longer available *	
Plastic Travel Polytainer	23.00 *	23.00 *	0.0%
Wooden Casket	67.00 *	68.00 *	1.5%

*= includes VAT at 20%

	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	
	£	£	%
Decorative Urns	115.00 *	115.00 *	0.0%
Decorative keepsake urns	36.00 *	36.00 *	0.0%
Scatter tubes	42.00 *	42.00 *	0.0%
Child Scatter tubes	15.00 *	15.00 *	0.0%
Deposit of Ashes			
For the scattering of ashes in the Garden of Remembrance when cremation has taken place elsewhere	95.00	98.00	3.2%
Split of ashes to include 2x cremation certificate and 2x polytainers for separate scattering elsewhere.	45.00	46.00	2.2%
Memorials and Inscriptions			
Entries in the Book of Remembrance			
2 line entry	95.00 *	98.00 *	3.2%
5 line entry	125.00 *	130.00 *	4.0%
5 line entry with motif	197.00 *	205.00 *	4.1%
8 line entry	155.00 *	160.00 *	3.2%
8 line entry with motif	227.00 *	235.00 *	3.5%
Motif	73.00 *	75.00 *	2.7%
Additional Lines	16.00 *	16.50 *	3.1%
Replicas of entries in Book of Remembrance Memorial Cards			
2 line entry	37.00 *	38.00 *	2.7%
5 line entry	57.00 *	59.00 *	3.5%
5 line entry with motif	130.00 *	135.00 *	3.8%
8 line entry	72.00 *	75.00 *	4.2%
8 line entry with motif	145.00 *	150.00 *	3.4%
Motif	73.00 *	75.00 *	2.7%
Additional Lines	16.00 *	16.50 *	3.1%
Miniature Books of Remembrance			
2 line entry	83.00 *	86.00 *	3.6%
5 line entry	115.00 *	120.00 *	4.3%
5 line entry with motif	188.00 *	195.00 *	3.7%
8 line entry	130.00 *	135.00 *	3.8%
8 line entry with motif	203.00 *	210.00 *	3.4%
Motif	73.00 *	75.00 *	2.7%
Additional Lines	16.00 *	16.50 *	3.1%
Adoption of Rose Trees (including nameplate)			
Standard Roses (5 years) with aluminium plaque	510.00 *	550.00 *	7.8%
Renewals after initial period:			

*= includes VAT at 20%

	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	
	£	£	%
(a) 5 years	295.00 *	305.00 *	3.4%
(b) 1 year	95.00 *	100.00 *	5.3%
Trees (5 years) with aluminium plaque	750.00 *	775.00 *	3.3%
Renewals after initial period:			
(a) 5 years	510.00 *	525.00 *	2.9%
(b) 1 year	140.00 *	150.00 *	7.1%
Plaques			
Aluminium Plaque with existing memorial	100.00 *	110.00 *	10.0%
Granite Plaque (6 x 4) with existing memorial	250.00 *	260.00 *	4.0%
Granite Plaque (7 x 5) with existing memorial	305.00 *	315.00 *	3.3%
Additional artwork on granite plaque	Price on application	Price on application	
Additional artwork on an aluminium plaque			
Replacement plaque with existing memorial	65.00 *	No longer available *	
Double plaque with existing memorial	80.00 *	No longer available *	
Photo plaque on granite plaque	Price on application	Price on application	
Wall Plaques (for 5 years)	237.00 *	No longer available	
Wall plaque with design for 5 years	Price on application	Price on application	
Double plaque for 5 years	474.00 *	No longer available *	
Double plaque for 5 years with design	Price on application	Price on application	
Replacement Wall Plaque	115.00 *	No longer available *	
Renewals after initial period:			
(a) 5 years	195.00 *	No longer available	
(b) 1 year	67.00 *	No longer available	
Seats			
Seats wooden 5 feet length (for a period of 10 years)	1,855.00 *	1,950.00 *	5.1%
Seats Granite Columbaria (for a period of 10 years)	1,545.00 *	1,600.00 *	3.6%
Replacement or additional seat plaque 6" x 2"	80.00 *	95.00 *	18.8%
Photo plaque on a granite seat plaque	Price on application	Price on application	
Non standard motif on a granite seat plaque	Price on application	Price on application	
Standard motif on a granite seat plaque	Price on application	Price on application	
Restraining Charge	15.60 *	16.00 *	2.6%
Wall Tablets			
Renewal of wall tablet for 5 years	210.00 *	No longer available	
additional artwork on wall tablet	Price on application	No longer available	
Photo plaque on wall tablet	Price on application	No longer available	

*= includes VAT at 20%

	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	
	£	£	%
Replacement wall tablet			
Replacement tablet	305.00 *	No longer available	
Memorial Vault - Sanctum including wooden casket			
(a) 10 year adoption	1,300.00 *	1,330.00 *	2.3%
(b) 20 year adoption	1,855.00 *	1,900.00 *	2.4%
(c) 30 year adoption	2,475.00 *	2,550.00 *	3.0%
(d) 40 year adoption	3,090.00 *	3,150.00 *	1.9%
(e) 50 year adoption	3,700.00 *	3,810.00 *	3.0%
Per Letter after first 80 letters	3.10 *	3.20 *	3.2%
Standard motif	205.00 *	210.00 *	2.4%
Non standard motif	Price on application	Price on application	
Photo plaque	125.00 *	128.00 *	2.4%
Replacement Vault Tablet - Sanctum 2	350.00 *	360.00 *	2.9%
Sanctum Replacement Vault Tablet (up to 80 letters) Sanctum 2000	350.00 *	360.00 *	2.9%
Memorial Vault - Renewal 5 years	325.00 *	335.00 *	3.1%
Memorial Vault - Renewal 10 years	645.00 *	665.00 *	3.1%
Memorial Vault - Renewal 20 years	1,290.00 *	1,325.00 *	2.7%
Vase Blocks - 10 years	590.00 *	610.00 *	3.4%
Standard motif on a vase block	205.00 *	210.00 *	2.4%
Non standard motif on a vase block	Price on application	Price on application	
Photo plaque on a vase block	88.00 *	91.00 *	3.4%
Renewal of Vase Block for 5 years	270.00 *	280.00 *	3.7%
Replacement of Vase in memorial vaults	15.50	16.00	3.2%
Replacement of Vase in vase blocks	15.50	16.00	3.2%
Replacement vase for vaseblock vault	15.50 *	16.00 *	3.2%
Sundials			
Sundial Tablets Older style- Lower Tablet (when available)	605.00 *	620.00 *	2.5%
Sundial Tablets Older style- Middle Tablet (when available)	565.00 *	585.00 *	3.5%
Sundial Tablets Older style- Top Tablet (when available)	520.00 *	535.00 *	2.9%
Renewal of a Sundial Tablets Older style- Lower Tablet - 5 years	280.00 *	290.00 *	3.6%
Renewal of a Sundial Tablets Older style- Middle Tablet - 5 years	280.00 *	290.00 *	3.6%
Renewal of a Sundial Tablets Older style- Top Tablet - 5 years	280.00 *	290.00 *	3.6%
Replacement sundial tablet	235.00 *	242.00 *	3.0%
New Sundial Tablet first row for a period of 10 years	520.00 *	535.00 *	2.9%
New Sundial Tablet second row for a period of 10 years	535.00 *	555.00 *	3.7%
New Sundial Tablet third row for a period of 10 years	565.00 *	580.00 *	2.7%
New Sundial Tablet forth row for a period of 10 years	580.00 *	595.00 *	2.6%

*= includes VAT at 20%

	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	
	£	£	%
New Sundial Tablet fifth row for a period of 10 years	610.00 *	625.00 *	2.5%
Standard motif on a sundial tablet	205.00 *	210.00 *	2.4%
Photo plaque on a sundial tablet	Price on application	Price on application	
Photo plaque under Sundial Tablets for 10 years - Newer style	Price on application	Price on application	
Non standard motif on a sundial tablet	Price on application	Price on application	
Children's Memorial Garden			
Rockery Boulder for 5 years	215.00 *	215.00 *	0.0%
Memorial mushroom plaque for 5 years	265.00 *	265.00 *	0.0%
Private gardens	840.00 *	840.00 *	0.0%
Use of Chapel for Memorial Service (no cremation)	510.00	510.00	0.0%
Reproduction of cremation certificate	22.00	23.00	4.5%
Assistance with bearing of a coffin into the chapel	31.00	35.00	12.9%
Cemeteries			
Guildford, Stoke New and Old Cemeteries - Interments			
For the interment in a grave in respect of which an exclusive right of burial has not been granted:-			
Unpurchased grave for a child	77.00	80.00	3.9%
Unpurchased grave for an adult	507.00	510.00	0.6%
Resident			
For the interment in a grave which has already been purchased - the body of a person exceeding 16 years			
To a single depth (5ft)	790.00	850.00	7.6%
To a double depth (7ft)	850.00	920.00	8.2%
Interment of cremated remains in a grave	360.00	370.00	2.8%
Interment of cremated remains in cremated remains plots at Stoke Cemetery	435.00	370.00	-14.9%
For the interment in a grave which has already been purchased - the body of a child not exceeding 16 years			
To a single depth (5ft)	370.00	380.00	2.7%
To a double depth (7ft)	405.00	415.00	2.5%
Interment of cremated remains in a grave	135.00	138.00	2.2%
Interment of cremated remains in cremated remains plots at Stoke Cemetery	435.00	138.00	-68.3%
The fee for interment apply only between the hours of 10am and 3pm on a weekday. Should the interment take place outside the stipulated times than an additional fee is payable of.	395.00	450.00	13.9%

*= includes VAT at 20%

	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	%
	£	£	
Exclusive Rights of Burial in Earthen Graves:			
Traditional and Lawn Section			
In an earthen grave 7ft 6 ins x 3ft 6 ins	1,785.00	1,900.00	6.4%
In an earthen grave 6ft x 3ft - Children's section	830.00	895.00	7.8%
Extension of Exclusive Right of Burial for additional five years	305.00	315.00	3.3%
Garden of Remembrance (Cremated remains)	545.00	565.00	3.7%
The fees indicated for the various heads of this section include the Deed of Grant and all the expenses thereof for a period of 30 years.			
Memorials			
Permit to erect a memorial	160.00	195.00	21.9%
Additional inscription on an existing memorial	105.00	108.00	2.9%
Permit to erect a vase with inscription	105.00	108.00	2.9%
Permit to erect a vase without inscription	Free of charge	Free of charge	
Memorial Vault - Sanctum			
(a) 10 year adoption	1,300.00 *	1,330.00 *	2.3%
(b) 20 year adoption	1,855.00 *	1,900.00 *	2.4%
(c) 30 year adoption	2,475.00 *	2,550.00 *	3.0%
(d) 40 year adoption	3,090.00 *	3,150.00 *	1.9%
(e) 50 year adoption	3,700.00 *	3,810.00 *	3.0%
Per Letter after first 80 letters	3.10 *	3.20 *	3.2%
Standard motif	205.00 *	210.00 *	2.4%
Non standard motif	Price on application	Price on application	
Photo plaque	125.00 *	128.00 *	2.4%
Sanctum Replacement Vault Tablet (up to 80 letters) Sanctum 2000	350.00 *	360.00 *	2.9%
Memorial Vault - Renewal 5 years	325.00 *	335.00 *	3.1%
Memorial Vault - Renewal 10 years	645.00 *	665.00 *	3.1%
Memorial Vault - Renewal 20 years	1,290.00 *	1,325.00 *	2.7%
Miscellaneous Charges			
Exhumation of a coffin or ashes casket: Fees to be assessed by the Registrar:	Price on application	Price on application	
Certified Copy of title deed of burial	22.00	23.00	4.5%
Transfer of grant of right of burial	50.00	75.00	50.0%
Cemeteries - Non Residents of Guildford Borough Fees			
Guildford, Stoke New and Old Cemeteries - Interments			
For the interment in a grave in respect of which an exclusive right of burial has not been granted:-			
Unpurchased grave for a child	77.00	80.00	3.9%
Unpurchased grave for an adult	507.00	510.00	0.6%

*= includes VAT at 20%

	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	%
	£	£	%
For the interment in a grave in which a grave has already been purchased the body of a person exceeding 16 years			
To a single depth (5ft)	1,580.00	1,700.00	7.6%
To a double depth (7ft)	1,700.00	1,840.00	8.2%
Interment of cremated remains in a grave	720.00	740.00	2.8%
Interment of cremated remains in the Garden of Remembrance	870.00	740.00	-14.9%
For the interment in a grave which has already been purchased - the body of a child not exceeding 16 years			
To a single depth (5ft)	370.00	380.00	2.7%
To a double depth (7ft)	405.00	415.00	2.5%
Interment of cremated remains in a grave	135.00	138.00	2.2%
Interment of cremated remains in the Garden of Remembrance	435.00	138.00	-68.3%
The fee for interment apply only between the hours of 10am and 3pm on a weekday. Should the interment take place outside the stipulated times than an additional fee is payable of.	395.00	415.00	5.1%
Exclusive Rights of Burial in Earthen Graves:			
Traditional and Lawn Section			
In an earthen grave 7ft 6 ins x 3ft 6 ins	3,570.00	3,800.00	6.4%
In an earthen grave 6ft x 3ft - Children's section	1,660.00	1,790.00	7.8%
Extension of Exclusive Right of Burial for additional five years	610.00	630.00	3.3%
Garden of Remembrance (Cremated remains)	1,090.00	1,130.00	3.7%
The fees indicated for the various heads of this section include the Deed of Grant and all the expenses thereof for a period of 30 years.			
Miscellaneous Charges			
Exhumation of a coffin or ashes casket: Fees to be assessed by the Registrar:	Price on application	Price on application	
Certified Copy of title deed of burial	22.00	23.00	4.5%
Transfer of grant of right of burial	50.00	75.00	50.0%

*= includes VAT at 20%

	2017-18 From 1 April 2017 £	2018-19 From 1 April 2018 £	Increase %
Guildford Spectrum - To be approved by Council			
Standard Social Charges			
Concessionary Charges - the rates shown below relate to the following groups:-			
Senior Citizens			
Benefit Recipients			
Unemployed			
Students			
Disabled			
Main Pool			
Adult swim (16 years of age and over) - Peak	4.50 *	4.60 *	2.2%
Adult swim (16 years of age and over) - Off Peak	4.20 *	4.30 *	2.4%
Junior, concessions	3.20 *	3.30 *	3.1%
Showers			
Shower (senior citizen)	2.10 *	2.10 *	0.0%
Special Activities			
Badminton Court per hour - super saver	7.10 *	7.30 *	2.8%
Group Games per hour - super saver	35.00 *	35.50 *	1.4%
Squash/Racquetball, per half hour - super saver	5.05 *	5.20 *	3.0%
Squash/Racquetball, per hour - super saver	8.05 *	8.30 *	3.1%
Table Tennis	5.10 *	5.30 *	3.9%
Off Peak Charges - Concessions			
Competition Pool	3.20 *	3.30 *	3.1%
Leisure Pool	4.45 *	4.60 *	3.4%
Ice Rink	4.30 *	4.30 *	0.0%
Ten Pin (single game) - now includes shoe hire	5.20 *	5.20 *	0.0%
Health Suite: relaxation area	4.20 *	4.20 *	0.0%
Fitness Area	4.50 *	4.50 *	0.0%
Athletics	3.50 *	3.50 *	0.0%

*= includes VAT at 20%

	2017-18 From 1 April 2017 £	2018-19 From 1 April 2018 £	Increase %
Guildford Lido - To be approved by Council			
Standard			
Adult	6.30 *	6.40 *	1.6%
Junior	4.90 *	5.00 *	2.0%
Concessions	4.90 *	5.00 *	2.0%
Family	19.80 *	20.00 *	1.0%
Off Peak			
Adult	5.00 *	5.10 *	2.0%
Junior	3.80 *	3.90 *	2.6%
Concessions	3.80 *	3.90 *	2.6%
Family	15.30 *	15.50 *	1.3%
Season Tickets			
Adult	140.00 *	145.00 *	3.6%
Junior	99.00 *	104.00 *	5.1%
Student	99.00 *	104.00 *	5.1%
Senior citizen	80.00 *	85.00 *	6.3%
Concessionary Groups - All Times	3.80 *	3.90 *	2.6%
The concessionary rate applies to admission for groups from registered charities, schools and non profit organisations. These only apply if the booking was made in advance.			
Deck Chair Hire	1.50 *	1.60 *	6.7%
Crazy Golf	1.00 *	1.00 *	0.0%
Gym			
<i>Pay as You Train - Peak</i>			
Adult Fitness Session	6.50 *	6.50 *	0.0%
Student/Senior/Concessionary Fitness Session	4.50 *	4.50 *	0.0%
Enhanced Induction Course	29.50	29.50	0.0%
Fast Track/Concessionary Induction	17.50	17.50	0.0%

*= includes VAT at 20%

	2017-18 From 1 April 2017 £	2018-19 From 1 April 2018 £	Increase %
Pay as You Train - Off Peak			
Adult Fitness Session	5.30 *	5.30 *	0.0%
Student/Senior/Concessionary Fitness Session	3.30 *	3.30 *	0.0%
Enhanced Induction Course	29.50	29.50	0.0%
Fast Track/Concessionary Induction	17.50	17.50	0.0%
Membership			
Annual Membership - Concessions	308.00 *	308.00 *	0.0%
Monthly Membership - Concessions	27.70 *	27.70 *	0.0%
Ash Manor Sports Centre - To be approved by Council			
Main Sports Hall			
Badminton per hour - peak	9.50 *	9.60 *	1.1%
Badminton per hour - off-peak	7.50 *	7.60 *	1.3%
Group Games per hour - peak	43.00 *	43.50 *	1.2%
Group Games per hour - off-peak	36.00 *	36.50 *	1.4%
Fitness & Group Exercise Classes (min price)	5.20 *	5.30 *	1.9%
Badminton - Junior	3.50 *	3.50 *	0.0%
Gymnasium			
Group Games per hour - peak	27.00 *	27.50 *	1.9%
Group Games per hour - off-peak	19.50 *	20.00 *	2.6%
Table tennis - per hour - peak and off peak	5.00 *	5.50 *	10.0%
Equipment Hire - Adults only (£10.00 deposit)			
Badminton Racquet/Table Tennis bat	2.50 *	2.50 *	0.0%
Football	4.00 *	4.00 *	0.0%
Outside Court (Playground) - per hour			
With floodlights	19.50 *	20.00 *	2.6%
Without floodlights	11.50 *	12.00 *	4.3%
Artificial Pitch			
1 hour without lights	67.00 *	68.00 *	1.5%
1 hour with lights	89.00 *	90.00 *	1.1%
2 hours without lights	134.00 *	136.00 *	1.5%
2 hours with lights	178.00 *	180.00 *	1.1%
1/4 with lights, per hour	35.00 *	36.00 *	2.9%
1/4 without lights, per hour	27.50 *	28.00 *	1.8%

*= includes VAT at 20%

	2017-18 From 1 April 2017 £	2018-19 From 1 April 2018 £	Increase %
Health & Fitness			
Annual Membership - Junior	187.00 *	198.00 *	5.9%
Annual Membership - Concessions	253.00 *	245.00 *	-3.2%
Monthly Membership - Junior	17.00 *	18.00 *	5.9%
Monthly Membership - Concessions	23.00 *	23.00 *	0.0%
Pay as you Train - Peak			
Adult Fitness Session	6.20 *	6.30 *	1.6%
Student/Senior/Concessionary Fitness Session	6.20 *	6.30 *	1.6%
Enhanced Induction Course	28.00	28.00	0.0%
Concessionary Induction	17.00	17.00	0.0%
Pay as you Train - Off Peak			
Off Peak Fitness Sessions - Adult	5.50 *	5.60 *	1.8%
Off Peak Fitness Sessions - Junior & Concessions	4.00 *	4.10 *	2.5%
Enhanced Induction Course	28.00	17.00	-39.3%
Induction - Juniors & Concessions	17.00		-100.0%
GP Referral			
Off Peak	3.50 *	3.50 *	0.0%

*= includes VAT at 20%

	2017-18 From 1 April 2017 £	2018-19 From 1 April 2018 £	Increase %
To be approved by Council			
Education Sessions, 39.5 Castle Street			
Cost per child ¹			
Victorian schoolroom	6.70	6.70	0.0%
Victorian playroom	6.40	6.40	0.0%
¹ A minimum charge equivalent to 25 child places is payable for all bookings			
Adult education, History of Guildford class			
Charge for two term programme	110.00	112.00	1.8%
Exhibition Space Hire, Heritage Buildings			
Guildford House			
Brew House - one week hire	165.00	165.00	0.0%
Main House - three week hire	370.00	370.00	0.0%
Main House - First Floor: Pine Room, Study, Landing, Powell Room - three week hire	835.00	835.00	0.0%
Main House exhibitions are open to the public for a minimum of three weeks, with the first and last day of the exhibition normally being on a Saturday.			
Private View of Exhibitions			
Main House, Daytime 12.00pm - 2.00pm	200.00	200.00	0.0%
Main House, Evening 7.00pm - 9.00pm	320.00	320.00	0.0%
Brew House, Saturdays 12.00pm - 2.00pm	80.00	80.00	0.0%
Private views are normally held on the Friday prior to the Saturday opening, although this is negotiable. These prices include a service charge for the use of the Gallery which includes the cost of staffing for Guildford House and staff to serve drinks.			
Venue Hire, Heritage Buildings			
The Brew House, Guildford House			
These rates include use of VCR, OHP, slide projector, etc.			
Weekdays and Saturdays			
Half Day, 9.00am -12.00pm or 1.00pm - 4.00pm	110.00	110.00	0.0%
Full Day, 9.00am - 4.00pm	200.00	210.00	5.0%

*= includes VAT at 20%

	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	%
	£	£	%
Guildford Castle			
<u>Day Hire</u>			
(a) Weekdays			
Half day, 9.00am - 1.00pm or 1.00pm - 5.00pm	210.00	220.00	4.8%
Full day, 9.00am - 5.00pm	380.00	395.00	3.9%
Evenings, 5.00pm - 9.30pm	400.00	420.00	5.0%
Available October - March			
(b) Weekends			
Saturday or Sunday, 9am - 1pm or 1pm - 5pm	220.00	240.00	9.1%
Saturday or Sunday, 9am - 5pm	430.00	440.00	2.3%
Evenings, 5.00pm - 9.30pm	430.00	450.00	4.7%
Available November - March			
Guildford Museum			
<u>Daily rates (Museum Classroom)</u>			
Half Day 9.00am -12.00pm or 1.00pm - 4.00pm	50.00	55.00	10.0%
Full day 9.00am - 4.00pm	90.00	100.00	11.1%
Guildhall			
<u>Guildhall whole building</u>			
(a) Weekdays			
Morning, 9.00am - 1.00pm	310.00	320.00	3.2%
Afternoon, 1.00pm - 5.00pm	310.00	320.00	3.2%
Whole Day, 9.00am - 5.00pm	510.00	530.00	3.9%
Evening, 5.00pm - 9.30 pm	410.00	430.00	4.9%
(b) Weekends			
Saturday 9.00am - 5.00pm	570.00	580.00	1.8%
Saturday 5.00pm - 12.00am	570.00	580.00	1.8%
Sunday 9.00am - 5.00pm	580.00	590.00	1.7%
Sunday 5.00pm - 12.00am	580.00	590.00	1.7%
<u>Guildhall Court Room</u>			
Weekdays			
Morning, 9.00am - 1.00pm	220.00	230.00	4.5%
Afternoon, 1.00pm - 5.00pm	220.00	230.00	4.5%
Whole Day, 9.00am - 5.00pm	410.00	430.00	4.9%
Evening, 5.00pm - 9.30pm	310.00	330.00	6.5%

*= includes VAT at 20%

	2017-18	2018-19	Increase
	From 1 April 2017	From 1 April 2018	
	£	£	%
<u>Guildhall Council Chamber</u>			
Weekdays			
Morning, 9.00am - 1.00pm	210.00	230.00	9.5%
Afternoon, 1.00pm - 5.00pm	210.00	230.00	9.5%
Whole Day, 9.00am - 5.00pm	390.00	430.00	10.3%
Evening, 5.00pm - 9.30 pm	290.00	330.00	13.8%
All rooms excess charge for evening hire after 9.30 pm (per hour)	70.00	70.00	0.0%
Admission Charges, Guildhall (new)			
Adult admission	2.00 *	2.00 *	0.0%
Child admission	1.00 *	1.00 *	0.0%
Admission Charges, Guildford Castle			
Adult admission	3.20 *	3.20 *	0.0%
Child admission	1.60 *	1.60 *	0.0%
Joint admission ticket Guildhall and Guildford Castle			
Adult admission	4.50 *	4.50 *	0.0%
Child admission	2.00 *	2.00 *	0.0%
Family ticket Guildhall and Guildford Castle			
Family ticket to cover 2 adults and 2 children	14.00 *	14.00 *	0.0%
Image licensing and reproductions			
Reproduction fees for the use of images from Guildford Borough Council's heritage collections. These fees are for the use of the image, not for the costs of producing it. The fees are for the reproduction of one image.			
Academic journals and research publications that are not for profit	10.00	10.00	0.0%
Commercial publications with print runs up to 1,000 copies, one country / language	30.00	30.00	0.0%
Commercial publications with print runs up to 10,000 copies, one country / language	50.00	50.00	0.0%
Commercial publications with print runs over 10,000 copies, one country / language	70.00	70.00	0.0%
Books and magazine covers	100.00	100.00	0.0%
Television, one production, one country and one language	100.00	100.00	0.0%
Digital use for academic use that is not for profit	10.00	10.00	0.0%
Digital use commercial	50.00	50.00	0.0%

All requests are subject to a £10 administration fee. 20% discount will be applied where more than five images are used.

*= includes VAT at 20%

	2017-18		2018-19		Increase
	From 1 April 2017		From 1 April 2018		%
	£		£		
Electric Theatre (in consultation with the Head of Financial Services and Lead Councillor)					
Amateur Arts					
Sun - Sat	2,424.00	*	not applicable	*	
Mon - Sat **	2,214.00	*	not applicable	*	
Sun 6-11pm 'add on'	210.00	*	not applicable	*	
Thurs/Fri daytime 'add on' per day	312.00	*	not applicable	*	
Mon - Fri ***	1,824.00	*	not applicable	*	
Daily fee	648.00	*	not applicable	*	
Sun 2-11pm	price on application	*	not applicable	*	
Thurs/Fri 6-11pm	price on application	*	not applicable	*	
Plus 13% of ticket sales					
GATA					
Sun - Sat	1,818.00	*	not applicable	*	
Mon - Sat **	1,662.00	*	not applicable	*	
Sun 6-11pm 'add on'	153.60	*	not applicable	*	
Thurs/Fri daytime 'add on' per day	234.00	*	not applicable	*	
Daily fee	456.00	*	not applicable	*	
Sun 2-11pm	price on application	*	not applicable	*	
Thurs/Fri 6-11pm	price on application	*	not applicable	*	
Plus 13% of ticket sales					
Commercial					
Sun - Sat	3,978.00	*	not applicable	*	
Mon - Sat **	3,633.60	*	not applicable	*	
Sun 6-11pm 'add on'	345.60	*	not applicable	*	
Thurs/Fri daytime 'add on' per day	518.40	*	not applicable	*	
Mon - Fri ***	2,996.40	*	not applicable	*	
Daily fee	1,465.20	*	not applicable	*	
Sun 2-11pm	price on application	*	not applicable	*	
Thurs/Fri 6-11pm	price on application	*	not applicable	*	
Hourly fee	326.40	*	not applicable	*	
Plus 13% of ticket sales					
Auditorium, per day - ACM	702.00	*	not applicable	*	
Café Bar, per hour	43.20	*	not applicable	*	
Café Bar, per day	price on application	*	not applicable	*	
Farley Room - Per hour (GATA)	21.60	*	not applicable	*	
Farley Room - per hour (standard)	32.40	*	not applicable	*	
Additional services/ equipment hire	price on application	*	not applicable	*	

*= includes VAT at 20%

Off-street car parking meter charges from 1st April 2018

Multi Storey = M

Surface level = S

Pay on Foot = P

CAR PARK TYPE	CAR PARKS	SPACES	DAYTIME- MONDAY TO SATURDAY				EVENINGS		SUNDAY
			1st hour	2nd hour	3rd hour	Each subsequent hour	Per Visit	Per Visit	Per Visit
			Mon-Sat incl Bank Holidays 8am-6pm				Mon-Sat 6pm-10pm	Sun 5pm-10pm	Sun 11am-5pm Per Visit
M	Bedford Road	1033	£1.30	£1.30	£1.30	£1.30	£1.00	£1.00	£1.50 per visit
S	Millbrook	244	£1.30	£1.30	£1.30	£1.30	£1.00	£1.00	£1.50 per visit
S	G Live	220	£1.30	£1.30	£1.30	£1.30	£1.00	£1.00	£1.50 per visit
S	Mary Road	107	£1.30	£1.30	£1.30	£1.30	£1.00	£1.00	£1.50 per visit
S	Bright Hill	121	£1.30	£1.30	£1.30	£1.30	£1.00	£1.00	Up to 3 hrs £1.50; 3 to 6 hrs £2.50
S	Bedford Road Surface	68	£1.30	£1.30	£1.30	£1.30	£1.00	£1.00	Up to 3 hrs £1.50; 3 to 6 hrs £2.50
			Mon-Sat incl Bank Holidays 8am-6pm				Mon-Sat 6pm-10pm	Sun 5pm-10pm	Sun 11am-5pm Per Visit
M / P	Castle Car Park	350	£1.30	£1.30	£1.30	£2.00	£1.00	£1.00	Up to 3 hrs £1.50; 3 to 6 hrs £2.50
M	Leapale Road	384	£1.30	£1.30	£1.30	£2.00	£1.00	£1.00	Up to 3 hrs £1.50; 3 to 6 hrs £2.50
S	Commercial Rd 2	52	£1.30	£1.30	£1.30	£2.00	£1.00	£1.00	Up to 3 hrs £1.50; 3 to 6 hrs £2.50
S	Old Police Station	62	£1.30	£1.30	£1.30	£2.00	£1.00	£1.00	Up to 3 hrs £1.50; 3 to 6 hrs £2.50
S	Upper High Street	49	£1.30	£1.30	£1.30	£2.00	£1.00	£1.00	Up to 3 hrs £1.50; 3 to 6 hrs £2.50
P	Tungate - CLOSED FOR REDEVELOPMENT PLANNED OPENING FEB 2018	64	£1.30	£1.30	£1.30	£2.00	£1.00	£1.00	Up to 3 hrs £1.50; 3 to 6 hrs £2.50
			Mon-Sat incl Bank Holidays 7am-7pm				Mon-Sat 7pm-7am & Sun 12.01-11am & Sun 5pm-Mon 7am (per hour)		Sun 11am-5pm Per Visit
M / P	Farnham Road	917	£1.00	£1.00	£1.00	£1.00	10p	10p	£1.50 per visit
			Mon-Sat incl Bank Holidays 8am -6pm				Mon-Sat 6pm-10pm (Per Visit)	Sun 5pm-10pm (Per visit)	Sun 11am-5pm Per Visit
M / P	York Road	605	£1.00	£1.00	£1.00	£1.00	£1.00	£1.00	£1.50 per visit
			Saturday Parking and Bank Holidays 8am -6pm				Mon-Sat 6pm-10pm	Sun 5pm-10pm	Sun 11am-5pm Per Visit
S	Lawn Road	87	£1.30	£1.30	£1.30	£1.30	Closed	Closed	£1.50 per visit
S	Millmead House (Front)	27	£1.30	£1.30	£1.30	£1.30	Closed	Closed	£1.50 per visit
S	Robin Hood	23	£1.30	£1.30	£1.30	£1.30	Closed	Closed	£1.50 per visit
S	St Josephs	71	£1.30	£1.30	£1.30	£1.30	Closed	Closed	£1.50 per visit
S	Portsmouth Road	98	£1.30	£1.30	£1.30	£1.30	£1.00	£1.00	Up to 3 hrs £1.50; 3 to 6 hrs £2.50
			Mon-Fri incl Bank Holidays 8am- 6pm			Saturday 8am -6pm	Mon-Sat 6pm-10pm	Sun 5pm-10pm	Sun 11am-5pm Per Visit
S	Guildford Park	400	£5.00 per visit			£1 per visit	Free	Free	Free
S	Shalford Park	66	£3.20 per visit			Closed	Free	Closed	Closed
S	Walnut Tree Close	17	£3.20 per visit			Free	Free	Free	Free
S	Ash Vale Station	29	£1.00 per visit 7am-4pm			Free	Free	Free	Free
			Mon-Thurs 8am-6pm			Fri-Sat	Mon-Thurs 6pm - 10pm & Sat 8pm-10pm	Sun 5pm-10pm	Sun 11am-5pm
S	North Street	49	80p per 30 mins / max stay 30 mins. No			Closed	£1 Per Visit	£1.00	80p per 30 mins

	2017-18 From 1 April 2017 £	2018-19 From 1 April 2018 £	Increase %
To be approved by Council			
Local Taxation			
Court Costs - Council Tax*	103.00	103.00	0.0%
Court Costs - Business Rates*	123.00	123.00	0.0%
*these amounts includes £20.00 payable for Liability Order			
To be approved by Council			
Letting of Council Accommodation for Meetings (Charges for other uses subject to negotiation)			
<u>Council Chamber</u>			
Morning	230.00	237.00	3.0%
Afternoon	230.00	237.00	3.0%
Evening to 9.00 pm	295.00	304.00	3.1%
<u>Room 1 (Chantryes)- previously Committee Room 1</u>			
Morning	160.00	165.00	3.1%
Afternoon	160.00	165.00	3.1%
Evening to 9.00 pm	232.00	239.00	3.0%
<u>Room 2 (Newlands)- previously Committee Room 2</u>			
Morning	160.00	165.00	3.1%
Afternoon	160.00	165.00	3.1%
Evening to 9.00 pm	232.00	239.00	3.0%
<u>Room 3 (Sheepleas)</u>			
Morning	115.00	118.50	3.0%
Afternoon	115.00	118.50	3.0%
Evening to 9.00 pm	165.00	170.00	3.0%
<u>Room 4 (Chinthurst)</u>			
Morning	80.00	82.50	3.1%
Afternoon	80.00	82.50	3.1%
Evening to 9.00 pm	118.00	121.50	3.0%

*= includes VAT at 20%

	2017-18 From 1 April 2017	2018-19 From 1 April 2018	Increase
<u>Room 5 (Whitmoor)</u>			
Morning	80.00	82.50	3.1%
Afternoon	80.00	82.50	3.1%
Evening to 9.00 pm	118.00	121.50	3.0%
<u>Room 6 (Hurtmore)</u>			
Morning	160.00	165.00	3.1%
Afternoon	160.00	165.00	3.1%
Evening to 9.00 pm	232.00	239.00	3.0%
<u>Room 7 (Loseley)</u>			
Morning	50.00	51.50	3.0%
Afternoon	50.00	51.50	3.0%
Evening to 9.00 pm	70.00	72.00	2.9%
<u>Room 8 (Hatchlands)</u>			
Morning	96.00	99.00	3.1%
Afternoon	96.00	99.00	3.1%
Evening to 9.00 pm	140.00	144.00	2.9%
House Purchase Fees			
Consent - Application in Advance			
Consent - Retrospective Application			
Approved under Delegated Authority			
<u>Other meeting rooms</u>			
May be made available for smaller groups, please direct enquiries to Office Services for details of applicable rates.			
<u>Millmead Staff Restaurant</u>			
Catering requirements to be arranged with Office Services. Menus/Tariffs available on request.			
House Name			
House Name Change	50.00	To be confirmed	

*= includes VAT at 20%